



Over-Hire Carpenter/ Shop Assistant

Job Description:

The over-hire Shop Carpenter and Shop Assistant (SC/SA) is a part-time, seasonal, non-exempt position, which reports to the Technical Director (TD). The SC/SA is responsible for assisting in the fabrication of various scenic elements and may include load-ins, strike, and any other typical duties associated with the position. This position does not guarantee specific work hours for any given week and calls may be solicited with short notice. Workers are given the right of refusal to any call.

Essential Duties & Responsibilities:

- Consult with TD on all builds
- Read and interpret design drawings as designated by the TD or ATD
- Build scenery for assigned productions, including and not limited to carpentry, painting and/or metal working, confirming exact compliance with drawings
- Maintain a clean and organized tool room and workspace
- Aid in transport, load-in, assembly, and strike of sets and scenery as assigned
- Construct special projects, as assigned
- Complete any other responsibilities and tasks, as assigned and necessary
- Follow shop regulations, policies, procedures, and protocols to ensure safe operation and maintenance of tools and equipment
- Work safely and report hazardous conditions to the TD

Qualifications & Requirements:

- Minimum of two years' experience in scenic carpentry or bachelor's degree in Technical Theater
- Professional theatrical experience is preferred, but early career individuals will be considered
- Working knowledge of stage carpentry
- Must be skilled in theatrical wood construction (metal fabrication is a plus)
- Ability to read and understand theatrical shop drawings, design plans and elevations
- Exceptional eye for detail, fit, and finish
- Ability to work in an unairconditioned shop
- Ability to multitask, prioritize, and meet deadlines in a fast-paced environment
- Ability to engage in positive, productive, and collaborative communications with team members and supervisors
- Reliable transportation
- Ability to lift (up to) 50 pounds is required
- Rigging experience is a plus

Hourly Pay:

\$20 per hour

To apply, please e-mail a cover letter and resume to our Technical Director, Doug Wilkinson at dwilkinson@palmbeachdramaworks.org. No phone calls please.